NAVAL STAFF COLLEGE

STUDENT INFORMATION GUIDE

CLASS 68

JANUARY–JUNE 2006

FOREWORD

This publication is for use by the international officers who are scheduled to attend the Naval Staff College. Its purpose is to answer some of the specific questions that you and your family may have prior to your arrival in Newport.

Please read through it and make note of important steps to take prior to your arrival. This should assist you in your travel plans and transition to Newport. If you have any questions contact us at:

International Military Student Office
Naval Staff College
U.S. Naval War College
686 Cushing Road
Newport, Rhode Island 02841-1207
U.S.A.

I can be reached by e-mail at nsc@nwc.navy.mil. Please visit our website at http://www.nwc.navy.mil/nsc/

The entire staff joins me in welcoming you to Newport. We hope you and your family will have an exciting year you will always remember. We look forward to meeting you and your family.

Welcome Aboard!

STEPHEN M. SENTEIO
Captain, U.S. Navy
Director, Naval Staff College

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The Naval Staff College Experience

About the Naval War College

The Naval War College, located in Newport, Rhode Island, conducts four resident programs for officers. All branches of the U.S. Armed Forces are in attendance and are divided into different programs based on rank. Senior Officers (Commanders and Captains) attend the College of Naval Warfare (CNW), while junior officers (Lieutenant Commanders) attend the College of Naval Command and Staff (CNC&S).

International officers make up the remaining two programs, the Naval Command College (NCC) for senior international officers and the Naval Staff College (NSC) for mid career officers, which you will be attending. You must be in the rank of Lieutenant Commander or Lieutenant to attend. There are no exceptions. The President of the War College is RADM Jacob L. Shuford and is supported by Dr. James Giblin, Provost of the War College.

Curriculum

The Naval Staff College convenes a five-and-one-half-month class annually in January. The curriculum parallels that of the Naval War College's ten-month resident colleges in each of the three core subject areas—Strategy and Policy, National Security Decision Making, Joint Maritime Operations. Operational Law and Ocean Policy is designed to familiarize the college's students with the sources and principles of international law, this course also examines other issues such as maritime trade, ocean resources, pollution, and maritime law enforcement. Although the Naval Staff College must follow its own schedule due to its shorter term, in all four courses, lectures and class discussions feature resident faculty members of the Naval War College's three academic departments, as well as guest lecturers and members of the Naval Staff College's own faculty. Naval Staff College students are integrated with their U.S. counterparts and international colleagues during electives, special lectures and selected seminars.

Orientation Period

The Orientation Period provides an academic, geographical, administrative, and cultural orientation. The student is introduced to two important academic areas: the Research Paper Process (including a tour of the library and its resources), and the Country Presentation Program (including the principles of public speaking). Additionally, the student is given a geographical orientation of the Naval War College, the Naval Education and Training Center, and the local community. The student is also briefed on the academic and administrative procedures at the Naval Staff College. Finally, the student is provided brief orientation lectures describing the American people and their government.

Strategy and Policy

This portion of the curriculum helps Naval Staff College students gain a basic understanding of the fundamentals of foreign policy and military strategy.

The course focuses on strategy-policy relationships in order to assess political-military situations and to evaluate force employment. Hence, it is important for students to examine both the recurring themes and changes in strategic thinking in the history of warfare.

Operational Law & Ocean Affairs

This portion of the curriculum provides a basic familiarization with the sources and principles of international law. Primary emphasis is placed on the United Nations Charter, the law of the sea, the law of armed conflict, and rules of engagement.

The course is divided into two segments, with the first focusing on the law of the sea and how it influences the conduct of navies. The second segment deals with

international law and its influence on national policies, strategies, and military operations.

National Security Decision Making

This portion of the curriculum offers an introduction to the principles of managing a defense organization. The principle objective of the study is to acquaint the officer with the numerous political, economic, and psychological variables confronting the defense manager.

The study consists of three integrated areas:

a. Decision Making and Implementation (DMI) provides an analytical/statistical/ intuitive model for decision-making.

b. Strategy, Security, and Forces (SSF) focuses on gaining a wider grasp of the various levels and aspects of security, developing coherent guidelines for the formulation of strategy, and examining the dynamic challenges that affect the selection of future defense forces.

c. Policy Making and Process(PMP) provides an understanding of the political organizational and behavioral phenomena which are relevant to national security decision making.

Joint Maritime Operations

The course in Joint Maritime Operations is taught in the Naval Staff College in order to enhance individual professional capabilities to make sound decisions in staff and command positions. The primary focus of the course is on the operational level of war. Other portions of the NSC curriculum examine the determination of policy, its implementation as strategy and the allocation of resources to create military forces; however, without knowledge of how maritime forces will be employed in the joint environment, it is impossible to develop feasible strategies or to allocate resources suitably. The central objective of this study is to improve understanding of the methods for optimizing the effectiveness of maritime forces in situations ranging from peacetime operations to general conventional war. To this end, the course analyzes the significance of maritime elements in various operational situations and, secondly, studies the U.S. Department of Defense, its forces, organization, operating environment, and philosophy.

Electives:

Classroom size for each elective is limited, so the sooner you let us know your choices, the better chance you will have of getting the elective course you would like.

Please go to the following web site to review available elective courses for the upcoming Spring Trimester (March–May 2006):

http://www.nwc.navy.mil/electives/springtrimester2006.htm

Once in this site, you can click on the elective title to see a brief synopsis of what each course is about.

- In the order of preference, please select three (3) courses you would like to take. We will try to get you into your first choice, but if the course is cancelled or there is some other problem, we can save time by knowing what your top 3 choices would be.
- Please do not select any courses that have an ***asterisk*** before the elective number (example: *SE 500) as these are classified electives.
- Once you have selected your 3 choices, please submit as requested and in addition e-mail to Mrs. Kelly Murphy at kelly.murphy@nwc.navy.mil. Ensure you supply her with your name and represented country. As you do not have a social security number, use “999” and your birth date (e.g., 999072505).
- If you have any problems with email or finding the online web site, please contact your in country United States ODC/SAO office.

Informational Program Visits

Informational Program Visits (IPVs) are scheduled throughout the year to further the officers’ knowledge concerning U.S. organizations and government institutions. They provide an opportunity to meet civilian and military leaders and relate management theory and principles to management practices in large military complexes and industrial corporations. These presentations and discussions with civilian and military managers help to increase the officers’ knowledge of the geography, economy, culture and history of the United States. Families are invited and encouraged to join the officer on most of the IPVs, at the officer’s own expense. You can expect to make five major trips during the year, lasting from five to nine days. There will be several one day trips. Appendix A is the Activities Calendar of Events and is provided to help you plan your time at NSC.

Social Activities

You can expect to have a very busy social life while at NSC. You will attend a number of luncheons, dinners, and receptions, especially during trips around the country. These are an important and integral part of the NSC experience. Many of these events include family members if they are available to attend.

English Classes

Of course, most officers go through some degree of language training prior to attending NSC. Those who have a desire to learn more about the English language are invited to attend a course in English, provided by a certified English instructor. This

course will be taken in lieu of an elective if there is a sufficient number of students interested.

Sponsors

So how are you expected to find a place to live, establish a financial account with a bank, buy a car, place your children in schools, take care of unexpected medical problems and get situated in a new country, all at the same time? The answer lies primarily with your sponsors.

Prior to your arrival, you will be assigned two sets of sponsors, a military and a civilian. The civilian sponsors are usually a husband and wife team from the Newport community who volunteer to host an international family from NSC for the entire year.Your military sponsor is an officer stationed here in the local area and is usually married. Their assistance in getting around Newport, even long after you have arrived, is invaluable. You should establish contact with your sponsor as soon as possible—*before* you leave your country. Please e-mail nsc@nwc.navy.mil, so we can get you in contact with your sponsors via e-mail.

Country Presentation Program

Each student is required to prepare and deliver a twenty minute oral and multimedia presentation on his country before an audience of faculty, colleagues, and guests. International students at the Naval War College are sometimes invited to speak to local civilian groups about their countries. Also, in some classes, they may be called upon, or volunteer, to present some aspect of life in their country or their naval service.

Authorized Leave and Absence

Ordinarily there is no requirement for leave during the academic year. Leave is not authorized for students while classes are in session, except for emergencies.

Weekend and holiday travel in the United States does not require the student to be on leave. The only requirements are that you provide NSC with your itinerary so you may be contacted in case of an emergency and that you return from travel in time to be in class when it reconvenes. Leave, either before or after the academic year, will be addressed in your Invitational Travel Orders.

Mailing Address

Mail received before you arrive will be held for you by the NSC Staff. You will be assigned a mailbox where all incoming personal and official mail directed to you will be placed. Your mailing address will be:

Your Rank and Name
Naval Staff College
686 Cushing Road
Newport RI 02841-1207
USA

Computers

There are a number of desktop computers at the Naval War College for general student use. You will also be issued a laptop for your use in conjunction with your studies. It will have the full suite of Microsoft Office programs and will afford you Internet access through NWC's wireless network. This computer is for official use only and is subject to U.S. Navy regulation regarding government owned computers. It may not be used to connect to a commercial Internet service provider (ISP) in your residence.

Preparations for the Move – What to Bring

Passports and Visas:

You will need to obtain a U.S. entry visa from the U.S. Embassy in your country. Because you will be representing your government, your visa and the visas for your wife and children should be "A-2" category ("NATO-2" for students from NATO countries). The "A" category also applies to your attendants (e.g., nanny or au-pair); however their visa will be an "A-3" category. To avoid difficult renewal problems, ensure your passports will be valid for the entire time you will be in the U.S. and make sure your visa is a "Multiple Entry" visa, valid for the same period.

When you enter the U. S., the immigration official who examines your passport and visa will staple a white card into your passport, known as the Immigration Form I-94. Form I-94 states when you must leave the country. It must show the visa status as it appears in the passport (**"A-2"**) and the "valid until" line must be marked **"D/S"** meaning "Duration of Status" of the A-2 visa. It is not unusual for the official to make a mistake, so make sure you pay close attention and do not hesitate to correct him immediately if you suspect an error.

Other relatives not listed on your Invitational Travel Order (mother, father, brother, sister) and non-family members with you will be given "B-1" or "B-2" visas, which are tourist visas. B-1 and B-2 visas will receive an I-94 form requiring departure from the U.S. six months after the date of entry. This departure date may be extended just before it expires for an additional six months, if the passport will still be valid for six months beyond the new departure date. The fee for this extension is approximately $140.00. It is most important that your I-94 form be properly filled out. Check it carefully before you leave the immigration official. Be particularly careful if you arrive in the U.S. on a military aircraft. The immigration officials who process military aircraft sometimes forget to issue I-94s.

Official Records:

Make all attempts to bring the necessary records with you, including all medical and dental records for each family member. Children's medical records and school records are required for registering in public and private schools. Details of school medical requirements are explained in Section VI. In general, if you think you might need the record for the year in your own country, bring it.

Invitational Travel Orders (ITO):

The designated U.S. military representative in your country will issue Invitational Travel Orders to you. You need the original and 3 copies of your ITO when you report to NSC. Ensure all blocks on your ITO are filled out before leaving the U.S. representative in your country.

What to Look For:

- All family members are listed in the “Remarks” section of your ITO by name. This is required for them to receive an Identification Card once you arrive in Newport.
- The Visa codes are appropriately marked as described above.
- Medical Coverage is completely understood by you and your spouse.
- Remember that YOU are the IMS (International Military Student), so if it says medical costs are the responsibility of the IMS; make sure you have a plan. This is covered in more detail in Section V.

Clothing/Weather

Weather:

Temperatures in Newport vary greatly depending upon the season. In the coldest part of winter, November to March, temperatures can be as cold as 10 to 30 degrees Fahrenheit (-1 to -12 degrees Celsius). From January to March you can expect 1 to 3 snowstorms per month. April begins to warm up, but winter effects aren’t completely over; there may be a rare snow storm early in the month. However, the last freeze occurs by mid month. In May, daytime temperatures average near 70. Temperatures in June rise slightly and because of the warm moist air, fog can be expected to occur on about half of the days of the month. In the hottest part of the summer, July to September, temperatures can be as high as 75–90 degrees Fahrenheit (22–30 Celsius) October is usually one of the best months of the year, warm, dry, days and cool nights. In November, freezing temperatures are common by the end of the month with the possibility of the first measurable snowfall. December is characterized by moderate to strong outbreaks of cold polar air.

Attire Policy: This is the official NSC dress code per NWC Attire Policy:

Formal – Uniform attire: Dinner/mess dress jacket. **Civilian attire: –** Black tie/tuxedo. There may be optional formal functions you will be invited to. However, there is no requirement for this uniform in Newport.

Informal – Uniform attire: Service Dress Blues or Service Dress Whites (chokers), depending on season. **Civilian attire:** Business suit (lounge suit). You will need both of these uniforms.

Professional – Uniform attire: Service Dress Blues or Summer Whites. This is the dress for lectures by four star U.S. officers and for IPV events when military uniform is proper. **Civilian attire:** Coat and tie, dress slacks, and dress shoes. This is the normal dress for IPV events.

Business Casual – Uniform attire: Khakis for U.S. Open collared equivalent uniform for other countries.

Civilian attire: – Dress shirt or turtleneck, dress slacks, and dress shoes. No tie or jacket required. This is the primary dress while attending academic classes and most evening functions.

Casual: – Collared shirt, casual slacks, and casual shoes. **No blue jeans, shorts or athletic shoes.** This is the attire for conducting after-hours or weekend business/studies within the NWC complex; may be prescribed during designated holiday periods.

NSC Casual: – Collared shirt, casual slacks, blue jeans or shorts. This dress is normally prescribed for IPV travel days.

Athletic: – T-shirts, shorts, jeans, sports slacks; primarily for sports, picnics/cookouts.

Uniform Replacement:

The Navy Uniform Shop does not carry any uniform supplies for non-U.S. Navy uniforms, so bring a complete set of uniforms with you. You are allowed to purchase any U.S. Navy uniform item which is not distinctive (for example, uniform trousers and coats without U.S. Navy insignia).

Civilian Clothing:

Suits or sport coats with ties and slacks are appropriate for all activities when the uniform is not required. Casual clothes, such as open collar shirts, shorts in summer, sweaters in winter, etc., are appropriate during leisure time. Lightweight fabrics during summer and wool during the cool and cold months will be the most comfortable. A raincoat, a lightweight coat for cool weather, and a heavyweight coat for cold weather are necessary, as well as gloves and boots.

Women's Clothing:

Suits and dresses are appropriate for social events at which civilian informal or the service dress uniform is required for the officers. A long dress or evening dress is appropriate for the occasions when the officer wears the Evening Mess Dress uniform.

Children's Clothing:

Children normally dress very casually for school and for their social activities. Many U.S. students wear some sort of blue jeans. There are a few occasions when they will want to be more "dressed-up" than normal, such as parties and school dances. Fourth Grade students (ages 9 –10) are invited to participate in "Global Fun Day" at the local college. This involves dressing in their country costume, displaying and answering questions for other students. It is not an NSC-sponsored event, but one that you may like to know about before deciding what to pack.

Buying Clothing in the Newport Area:

There are numerous stores in Newport and Middletown representing most price ranges for men, women, and children. Even greater selections are available in shopping malls in Providence and Fall River, and there are many clothing factories in Fall River and adjacent areas that sell at significantly discounted prices. It all depends on where you shop. The Navy Exchange on base often has good prices on clothing items for the entire family.

US Navy Uniform Equivalents

Service Dress White
Commencement,
Graduation and Special
Occasions

Summer White
May–September

Service Dress Blue
October–April

* Individual Photos will be
taken during Orientation

US Navy Civilian Attire Equivalents

Professional Civilian

IPV events and
official functions

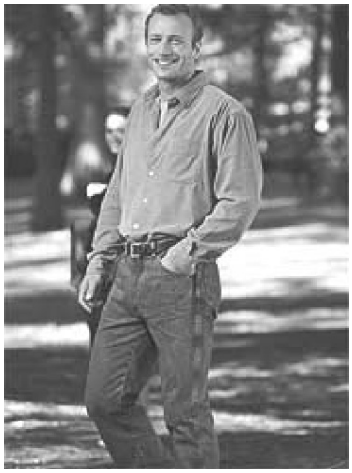
Business Casual

Academic classes and most
evening functions

Casual

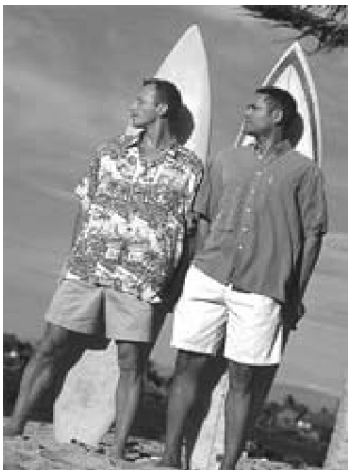
Traveling and most casual events
(no jeans)

NSC Casual



Picnics or other casual events

Athletic



Picnics, sporting events, and
physical exercise

Financial Plans (Before Moving)

Typical Expenses for a Family of Four:

The table on this page describes estimates of typical costs and is provided to give you an idea of expenses for your month in Newport. Your actual costs will vary with your family size and your personal financial decisions. These items are covered in detail in later sections. Please read the sections on Housing and Automobiles for details on those expenses.

Expenses for the Month of January

(See page 18 for typical monthly off-base expenses during the remainder of the year)

	Average	High
Used automobile*	$2,500	$9,000
Automobile insurance for first six months	$400	$600
Rent in advance	$1,600	$2,400
House Damage Deposit**	$1,600	$2,000
Renter's Insurance (Optional)*** for one year	$130	$200
Contingency (medical exam for children, dental, school clothing, deposits for telephone and utilities)	$600	1,200

*** Some students found that two cars were necessary.**
**** The damage deposit is held in escrow and refunded at the end of the lease, unless abnormal damage has been caused to the house, furniture, or yard.**
***** This insurance covers extensive damage to your rental home that is considered to be the fault of the occupant (i.e., a kitchen fire). Personal liability for an accident is also covered, for instance, if the postman slips on your son's roller skate and hurts his back.**

Credit Cards:

Visa, Master Card, American Express, and several other cards are widely accepted in the United States. If you do not have a credit card, it is highly recommended that you get one before coming to the U.S. You may not be able to open a credit card account with a U.S. bank.

Traveler's Checks:

Traveler's checks are available from all banks as well as several other sources in the local area. They are recommended any time you travel to reduce the amount of cash you carry and to assure that you are able to pay for your needs. There are still a few places which accept neither credit cards nor checks. Almost every vendor accepts traveler's checks.

Shipment of Baggage and Personal Property

Your Invitational Travel Orders reflect agreements between our governments that determine your entitlement to ship baggage or other personal property. The U.S. military representative can interpret the orders as to the specific entitlement, and no attempt to generalize about those entitlements is made in this pamphlet. Below are suggestions that could help ensure your shipment to Newport will arrive on time.

- Allow at least eight weeks for your shipment to reach Newport. Things that you must have when you arrive in Newport should accompany you rather than be trusted to an unaccompanied baggage shipment that could get delayed. Be sure to add our number as a Point of Contact (POC) (401) 841-4782 or 841-2010.
- Arrange to ship your baggage on a “through bill of lading.” Have a freight forwarder in your country assume responsibility for delivering your baggage from the point where he receives it from you, to the Naval War College, Newport, Rhode Island. In this way, one person or company will be responsible for the delivery of your baggage, and in the event problems arise, you are able to make claims against a single person or company.
- Choose a freight forwarder who has offices in Boston or New York City and is licensed to perform the services of a custom house broker to clear your baggage through U.S. Customs at the port of entry and forward your baggage to you at the Naval War College.
- Make a detailed inventory of everything you ship and, if possible, indicate when you acquired each item and what it originally cost. Leave one copy with your personal records in your own country and bring one copy with you in your personal possessions when you travel. This enables you to establish the value of any item that becomes damaged or lost, if you must make a claim.
- If possible, insure all of your baggage and personal property with an insurance company in your own country, but try to choose one that also has offices in New York or Boston.
- Remember to request and then safely keep all receipts, bills of lading, and other documentation which pertains to the baggage you shipped, to prove your claims, if any arise.
- Be aware that if you have any claim for damaged or lost baggage, there is a time limit for you to take action. Consult your sponsor as soon as you believe you have a claim, so your sponsor can consult with Navy lawyers about the remedies available to you.

- There is no requirement at the Naval War College for ceremonial weapons, such as swords or dirks. Firearms are also not allowed on base, and very often difficult to get through customs. It is recommended you leave these items at home, since they may be more of a liability in clearing baggage through customs.

Arrival Information

Itinerary

For all officers, plan to report not later than 9 January 2006. If you make arrangements to arrive prior to your earliest reporting date, you will have more time to find a home.

The designated U.S. military representative in your country normally informs NSC about your mode of travel and scheduled time of arrival in the Newport area. Supply this information to that official in advance of your departure so that the information can be transmitted to NSC in time for arrangements to be made to meet you when you arrive. In addition, confirm this information by writing or telephoning directly to your sponsor and the NSC well in advance of your departure date.

If there are last minute changes in your travel plans, the information should be sent by fax to the Director, Naval Staff College or e-mailed to "nsc@nwc.navy.mil". The staff at NSC uses this information to ensure you are met at the airport and have accommodations for the night of your arrival. If you are in transit in the United States at the time that your travel plans change, you should call the College long distance, collect. If you make your call between 0800 and 1630 on normal working days (weekdays), ask the telephone long distance operator to place a collect, station-to-station call to NSC (See page 1 of Appendix B).

Transportation to Newport

The U.S. military representative in your country will be pleased to assist you and your government representatives in deciding what travel arrangements are appropriate for you and your family, in order that you and your baggage proceed to Newport with minimum delay.

Personal Travel Arrangements:

We strongly recommend you fly into T.F. Green Airport in Providence, Rhode Island. From Providence, transportation to Newport is by automobile, a trip of just less than one hour. You will be met at T.F. Green Airport either by your sponsor or a representative of the Naval Staff College. There is train and bus service from New York to Providence, but neither is recommended for your arrival because of the difficulty of traveling with lots of luggage.

Some students come to Newport by automobile from other cities in the United States where they have been assigned for permanent duty, temporary duty, or on vacation. If you travel to Newport in this manner, you should contact NSC and your

sponsor as soon as you know your travel plans. For those arriving from Defense Language School, ask the school to call NSC and advise of your date and time of arrival.

Temporary Lodging

The preferred temporary housing for military families in Newport is the Navy Lodge. Rooms cost $71.00 per night and consist of a private bathroom, small cooking stove and sink, and two double beds.

NSC reserves a block of rooms but they are limited, so not all families will be able to stay there. If you want one of these rooms, contact your sponsor or an NSC staff officer immediately. If you prefer, you can call directly to the Navy Lodge for reservations (Appendix B). If you are traveling with more than four people or NSC's reservations are already used, you'll need to make reservations through your sponsor in a civilian hotel or motel. Other types of temporary housing can be arranged by rental agents or by your sponsor. If traveling with no more than two dependents, it is possible to stay in one of several rooms reserved at the Combined Bachelor Quarters (CBQ).

Checking In to the Naval Staff College

It is NOT necessary to report in uniform. You should report to NSC, located in Pringle Hall, Quinn Lecture Room, at either 0930 or 1230 on the 9th or 10th of January. Normally it is on the first working day after your arrival in Newport. Your family members are welcome to accompany you during the check-in appointment, but their presence is not required. Please bring the original Invitational Travel Orders and 3 copies, plus passports and visas for yourself and any family members who accompanied you. After check-in, you are free until Orientation begins on 11 January. The whole process takes less than two hours.

Finances

Personal Finances

Personal financial requirements will vary from person to person. There are, however, several aspects which will be of interest to everyone, such as transfer of funds to a Newport or Middletown bank. Before you leave your home country you should make arrangements with your navy and with your local bank to transfer your money to a bank in Newport or Middletown. Each country handles this transfer in a different manner, so it is not possible to state the best method. In some cases the home government deposits the pay in a local bank which makes a Telex transfer to a bank in the Newport area. In other cases the pay comes from your embassy in Washington, D.C. where it is converted to dollars and a check is mailed to the student in Newport. If your bank has a branch in New York, you may want to have your pay deposited in your home country and write checks against the New York branch.

Typical Monthly Off-Base Living Expenses For September–June

Rent	$1500–$2400
Electricity*	$75–250
Heat (Oil)*	$70–240
Water	$20–50
Telephone ($18 monthly charge plus long distance and overseas calls) one time installation charge of $29.00	$35–125
Food	$400–850
Gasoline	$50–80 (approximately $2.13/gallon, Apr. 2005
Miscellaneous (cable TV, wardroom dues, postage, photo development, haircuts)	$75–100
Totals **	$2,225 to $4095

*** Bills for electricity and heating oil will vary. From November to March the higher figures are higher.**
**** Cost of personal shopping and in-home entertainment that you may host are not included.**
These costs will vary greatly with your financial circumstance.
These figures do not include auto insurance payments or car payments

Living Allowances

The cost of living in the Newport area may require special living allowances from your government. For all FMS case students these allowances are paid by the home government. For some IMET students a living allowance is paid by the U.S. Government. This allowance is a supplement to the student's regular pay and allowances. The IMET living allowance is not a substitute for regular pay and

allowances. Either way, make sure you know the facts from your own government as you make your plans.

Currency Exchange

In the Newport area, the Citizens Bank will exchange international currency; $3 fee for members; $6 fee for non-members. There are several locations on the island.

Checking Accounts

Checking accounts can be opened at any of several local banks. Your home country bank may have contact with one of the local banks, or you may choose to wait until you arrive in Newport to select your bank.

Permanent Housing

Local Rentals:

Permanent housing is generally available for about $1,400.00 to more than $2,500.00 per month, plus utilities. Almost all NSC families have been able to find a furnished home in the rental range of $1,400.00 to $2,400.00. The meaning of "furnished" may vary from owner to owner. In many cases it includes everything needed, but sometimes only includes basic furniture. In those cases the tenant is responsible for providing linens and kitchen utensils, which are available in local stores.

In almost all cases the tenant is responsible for the cost of utilities, including electricity, heat, water and telephone. However, it is possible to construct the lease to include the cost of utilities. Many of the houses are heated by oil. Heating oil may be paid for on a budget plan with the total cost spread over ten months rather than the five months when oil is used the most.

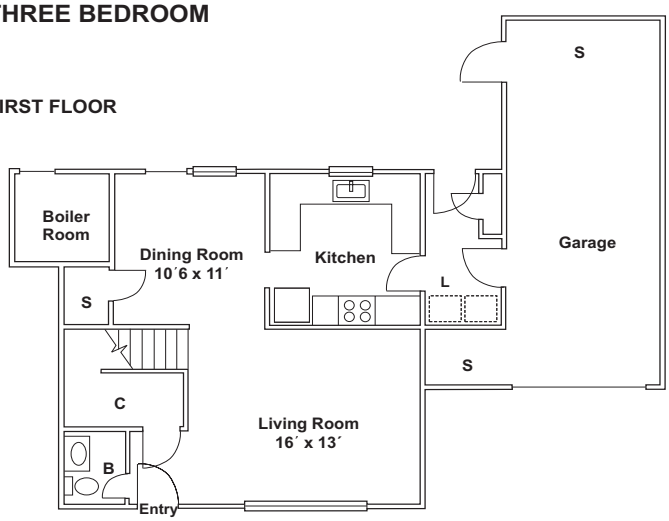
A lease (written contract) should be signed by the tenant (you) and the rental agent or owner. The lease will specify the amount to be paid, the occupancy dates, and all special arrangements which are covered by the rental fee (yard care, snow removal, repairs, etc.). Most leases are written for the entire period of the rental rather than month to month. This means that your obligation is for the entire period and you may not "break" the lease without paying the full amount. For this reason you must be very sure that you have chosen the house you will want for the entire year. Sign the lease only after you have thoroughly inspected the house. Your sponsor can give you advice and assistance with this part of the rental process, and if need be, you can consult with the staff legal advisor. A damage deposit not to exceed one month's rent will be required. If there is no damage to the house when you leave, the deposit will be returned to you.

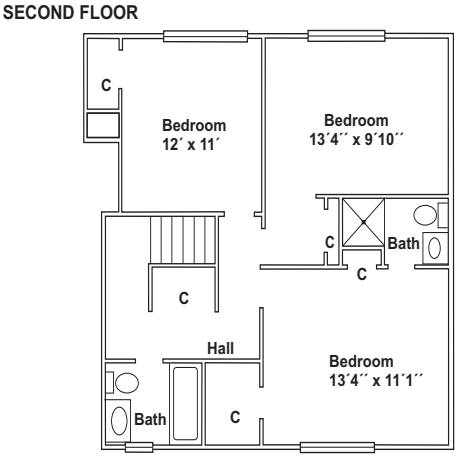
Students, either with or without family members, may use the CBQ (Combined Bachelor Quarters). Students may only book one room in the CBQ. Rooms cost $15.00 plus $3.75 for each additional person per day. These rooms can accommodate a husband and wife plus one small child for a limited time. There are no cooking facilities except for a small microwave in each room.

Government Base Housing:

The government housing is located in the Coddington Cove complex in Middletown (a 10 minute drive to NSC.) The houses are a 3 or 4 bedroom duplex consisting of approximately 1,200 square feet. Through advance coordination with your sponsor and NSC, the house can be made available for immediate move-in upon your arrival. The Navy pays all utility bills with the exception of your phone and cable television bill. The kitchen is equipped with a stove, refrigerator and clothes washer and dryer. A basic amount of furniture can be rented for about $300.00 per month.

CODDINGTON COVE
THREE BEDROOM



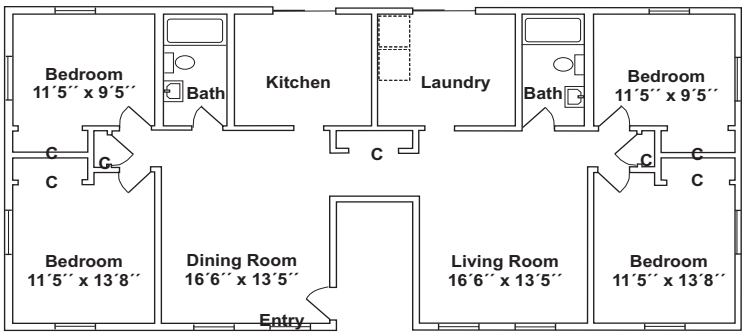


C = CLOSET S = STORAGE B = BATH L = LAUNDRY

APPROX SF = 1,300

C = CLOSET

FOUR BEDROOM
FLOOR PLAN



C = CLOSET

APPROX SF = 1,500

Additional personal items such as bed sheets, cooking and eating utensils, etc., are at the expense of the officer. The cost of Government Housing is $2385 for a Lieutenant Commander (O-4) and $2129.00 for a Lieutenant (O-3).

Domestic services, such as maids and cooks, are generally not available. In the few instances when they are available they are very expensive. There is a Child Care Center at the Naval Station Newport which provides supervised care for small children during the day but has a waiting list. For the evening hours there are many "babysitters" available, most of them teen-age children of Naval War College student families. NSC students often find it convenient to hire the teen-age children of their NSC or NCC classmates as babysitters.

In order to be considered for assignment to base housing, the form in Appendix E should be completed and forwarded to NSC prior to your arrival.

Automobiles

Purchase Cost:

An automobile is generally considered to be essential for your year in Newport. Bus transportation is very limited and distances make walking impractical. Most students buy a used car for their year in Newport, and some have found it necessary to buy two cars. There are many used cars available between $2,000 and $5,000. Cars in that price range are usually about five years old with more than 50,000 miles. It all depends on what you are comfortable spending for the quality of car you need. Finding a car to best meet your needs for the year is one of the many things that your sponsor will be able to assist you with when you arrive in Newport.

Insurance and Registration Fee:

There are two additional expenses that you will have after the purchase of your car. The first is insurance and the second is state registration. Rhode Island has a compulsory automobile insurance law. A minimum requirement for "liability" coverage is imposed by the Naval Station to drive the car on base. In addition, many drivers include "comprehensive and collision" coverage to insure against the costs of damage to the vehicle itself. The semi-annual premium for automobile insurance is about $500.00. Again, your sponsor can assist you in getting the best insurance available at the lowest cost. State registration is required for all vehicles bought in the U.S.A.; in Rhode Island the cost of registration will be roughly $60.00 depending on the size of the car. This fee is normally paid at the time you purchase the car.

Driver's License:

Each driver is required to have a valid "Driver's License" at all times when driving. The easiest way to meet this requirement is to get an **"International Driving Permit" before you leave your country.** The permit is valid for exactly one year, so you should plan to get it just before leaving.

Medical – Dental Information

Medical – Dental and your Invitational Travel Orders

Medical and dental treatment for NSC officers is available at no cost, the same as U.S. officers. But the big question is **Who Pays** the medical bill should your dependent require medical attention in the United States? The answer depends on a few things, but mainly, the agreement between your country and the U.S. Many students arrive in the U.S. with their families only to find out they have no medical coverage for their dependents. Read the section on Medical Information carefully, and ask questions of your Embassy to ensure you have complete answers BEFORE you leave your country.

Entitlement to Treatment:

Medical entitlements are one of the most complex aspects of your training in the United States. It is a continuing source or confusion among international officers. Most surprising to international officers is that medical care from a military medical facility is not always without cost, medical entitlements vary from country to country, and private medical insurance, if you can get it, is very expensive. All of these topics are addressed in the next few pages, and require careful attention. Before you leave your country, ensure all your questions are answered.

Excellent medical and dental care is readily available in the United States. Newport has a Naval Outpatient Clinic, several fine civilian clinics and a hospital in the area. However, access to these facilities is not equally available to all students and their dependents. Each foreign government has entered a bilateral agreement with the United States Government regarding medical care of military personnel and their dependents. These agreements are different from country to country, and even change year by year. You should know that any of the clinics or hospitals would treat you and your family. In many cases, care for known medical or dental problems could be treated in your own country at less personal expense than in the United States. So while medical care in the United States may be excellent, the cost of that care can be expensive.

The ITO is the only authority for receiving medical entitlements, so it is important for the International Student to understand the provisions of his own ITO. Block 12b of the ITO lists the medical entitlement of the student as well as the entitlement of authorized dependents.

All students come to the United States under one of three training programs. These programs are:

International Military Education and Training (IMET):

Students in the IMET program typically are provided a standardized level of medical entitlements for the officer. ITO block 12b specifies responsible party for payment of medical bills. Remember, the term IMS means only you.

Foreign Military Sales (FMS):

Students in the FMS category receive medical entitlements in the manner which is agreed upon between the governments. There is a distinction between NATO and Non-NATO countries. Often, the agreement regarding medical entitlements is listed in the remarks section of the ITO. Students under FMS will be indicated by an entry in block 5 of the ITO.

Professional Military Exchange (PME):

Students who are in the PME program are generally extended the same medical entitlements as U.S. officers and their families while they are studying in the United States. PME students usually have no entry in the ITO blocks 5a or 5b and perhaps only a comment in the remarks section.

The ITO separates medical treatment into one of two categories to determine care required. INPATIENT CARE is medical care necessitating an overnight stay in a hospital, while OUTPATIENT CARE is medical care in a clinic or hospital not requiring an overnight stay. The ITO indicates who of the following are responsible for payment of medical either of the two types of treatment, as follows:

International Military Student (IMS): This is YOU.

Foreign Government (FG): This is your government. Medical bills are mailed to your embassy or as per instructions contained in the ITO.

United States Government (USG): No medical bill is prepared. This is the case of a PME student who received care in the naval clinic.

International Military Education and Training Program (IMETP): This is a source of funding that is a part of the IMET training program. Medical bills are forwarded to the manager of the IMETP for payment.

North American Treaty Organization (NATO): For the purposes of this program, the following countries are considered NATO: Belgium, Bulgaria, Canada, Denmark, Estonia, Federal Republic of Germany, France, Greece, Iceland, Italy, Latvia, Lithuania, Luxemburg, The Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Turkey, United Kingdom and the United States. Countries that are part of the Partnership for Peace receive the same medical entitlement as NATO countries.

Dependents:

As used in this section, the term "dependent" is a person who bears one of the following relationships to the military member:

(1) A wife

(2) An unmarried child, including an adopted or stepchild, who is dependent on the military member for over one-half of his or her support and who either:

(a) Has not passed his or her 21st birthday; or

(b) Is incapable of self-support due to a physical or mental incapacity that existed prior to his or her reaching the age of 21; or

(c) Has not passed his or her 23rd birthday and is enrolled in a full-time course of study in an accredited institution of higher learning.

Care must again be exercised in reviewing the ITO. Dependents are sometimes not authorized to accompany you. Only authorized dependents are entitled to treatment at naval medical facilities on the same basis as U.S. military dependents, that is, on a space available basis.

The table below reflects typical responsibilities for payment of medical and dental bills. Remember, each country could have a separate agreement with the United States government that changes the responsibilities to something other than as listed in the following matrix.

MEDICAL AND DENTAL SERVICES RESPONSIBILITY FOR PAYMENT

	Medical		**Dental**	
	Officers	**Family**	**Officers**	**Family**
FMS Non-NATO	FG or FMS program	FG or IMS	IMS 2	NA
FMS NATO	USG	USG	USG	NA
IMET Non-NATO	IMETP	IMS	IMS 2	NA
IMET NATO	USG	USG	USG	NA

Notes:
1. Definitions:
NATO: International officers entitled to routine dental care on the same basis as U.S. officers
IMS: International Military Student
FG: Foreign Government
USG: US Government
IMETP: IMET Program
2. Dental is provided for emergencies only. Payment is usually the responsibility of the officer.

Dental Services

The Naval War College has a dental officer assigned who can perform routine dental examinations, cleaning, restorative procedures, and oral surgery. However, **services to international students are limited to emergencies only, such as tooth extraction or other immediate care**. There is no charge to the officer for this service. All students should ensure that all routine dental care for themselves and their families is obtained in your country.

Medical Insurance

If your Invitational Travel Orders specify that you must pay for medical care received by you or your dependents, you will have to purchase private medical insurance. Private medical insurance can be very difficult to obtain in the United States. There are several companies known to offer health insurance policies to international travelers and students, however these policies are usually expensive, and generally do not provide comprehensive coverage. In many cases, students purchased international health care coverage for a 12-month period before arriving in the United States. The cost is significantly cheaper than if you wait until you get to the U.S. The alternative is no health or medical coverage, for which a simple visit to the hospital emergency room could leave you paying a bill upwards of $1000 to $50,000 or more. **Some form of medical coverage is extremely important for your own financial peace of mind. DON'T LEAVE HOME WITHOUT IT.**

Typical private insurance costs in the United States:

Premium: The premium is the monthly cost of the insurance and should be about $300–$500 per month.

Deductible: The deductible is the amount of medical expenses you must pay before the insurance company will begin to make payments. The lower the deductible amount, the higher the premium will be. A typical deductible amount would be $250 to $2500.

Co-payments: After the deductible amount has been satisfied, often the insured is responsible for co-payments. The insurance company will pay 80 percent, and you would pay 20 percent of the medical expenses up to a stated amount. Beyond that, the insurance company will pay 100 percent up to the limits of the policy.

The best time to ask health insurance questions is before you leave your country. It may be possible for your embassy in the United States to add you to their group insurance plan with a U.S. company, and in some cases, even pay for the coverage. While some form of medical coverage insurance is not required for officers during your stay in the United States, it is highly recommended for dependents.

School System for Children

Enrollment Documents Required

The Newport area has virtually every type of school—public (government supported, no tuition charge), private (relatively high tuition), and parochial (church supported), all available for enrollment of your children. Because many private and parochial schools have waiting lists, if you wish to enroll your children in other than a public school, inform your sponsor as soon as possible. Almost all children of past NSC students have attended the public schools and have found them satisfactory. There is sufficient time for you to enroll your children in a public school after arrival in Newport.

A child must be five years old on or before 01 September 2005 to enroll in kindergarten at a public school. Only your own children or those under your legal guardianship may attend public schools. Certain documents are required by all schools before the child can be enrolled—public, private and parochial;

- a record of the child's grades in his home school
- a birth date certification (usually contained in passports, if you don't have a separate birth certificate)
- a record of all immunizations that your child received.

Immunizations

Immunizations should be obtained prior to arrival in the United States and recorded, with the date received, in an International Immunization Record (shot card) for your child. Some countries may not have an International Immunization Record. In that case, use the blank record of an immunization form in Appendix D. It is important that some sort of record of immunizations be brought for each school age child, because without it, a child can be denied admission to a public school. The immunization record is not valid unless a date is indicated for each immunization. If you cannot obtain a particular immunization in your country, the child can be immunized at the Naval Ambulatory Care Center in Newport for approximately $39 per immunization.

The following immunizations are required by Rhode Island law for admission to any school within the state: Refer to Appendix D.

Physical Examinations

Physical examinations are required for all new students in the public schools within six months of entering school. These examinations may be scheduled during September and October, after you get settled. Your child may have the examination before leaving your country as long as it is completed within six months of entering school in Rhode Island. A Record of Examination form for use by your physician is included in Appendix D and facilitates acceptance of the examination by the school system. It is strongly recommended that your children get their physical examinations prior to leaving your country. If your child requires a physical after arriving in the U.S., and your ITO states that you must pay medical expenses for dependents, it may cost as much as $56 for the doctor visit and as much as $39 per immunization (fees currently charged by the Navy Family Practice Clinic as of Feb 2005).

School Activities

Most students integrate very quickly with the local students, many of whom are also from Navy families. One of the best ways to integrate quickly in a new foreign school is to participate in after school activities. The number of activities depends on the level of school, whether it is elementary, middle or high school. All schools run different academic and sports programs all year round. A short list of activities includes:

Cross Country	Chess Club
Soccer	Mathematics Club
American Football	Drama Club
Track events	After School Choir
Basketball	Band

Summary

It is difficult to predict how your children will adjust to our school environment, particularly if English is not their first language. Some parents augment the educational program with correspondence courses brought from home. Others have their child repeat the class upon return to their home countries. On the other hand, most students pick up the English language very fast and tend to speak better than the parents within three months. All tend to agree that the experience of living in the United States for one year is worth the inconvenience.

For more information on the local school systems, you and your family will probably be living in Newport or Middletown, Rhode Island. Go to your search engine and search for either city and each will have a link to the school system.

Questions?

This pamphlet could not hope to answer all the questions you might have. As you prepare to attend NSC, there will undoubtedly be additional questions that are not answered in this booklet. It is hoped that this booklet will help you prepare for your journey to the United States. If you have any additional questions, please do not hesitate to call or write to the NSC or your sponsors, once you have been assigned one. We look forward to your arrival. Have a safe and pleasant journey.

Our internet addresses are:

www.nwc.navy.mil	This is the web site for the entire War College.
www.nwc.navy.mil/nsc	This is the web site for the Naval Staff College.

Local Newport/Middletown Rhode Island Information

Go to your favorite search engine and type in either city and you find many sources of information. There are also links to local web sites from the Naval War College home page.

APPENDICES

A. Calendar of Events

B. Important Phone Numbers

C. Pre-Departure Checklist

D. Medical Forms

E. Student Forms

F. Local Maps

APPENDIX A

CALENDAR OF EVENTS NSC CLASS 68

11–19 Jan	Wed–Thurs	Orientation
20 Jan 06	Fri	National Security and Decision Making Begins
25–26 Jan 06	Wed–Thurs	Electives Begin
Week of 19 Feb 06		Washington DC IPV
27 Mar 06	Mon	Operational Law Begins
Week of 19 Mar 06		Boston/New England I PV
27 Mar 06	Mon	Joint Military Operations Begins
Week of 23 April 06		Western States IPV
1 May 06	Mon	Strategy and Policy Begins
Week of 4 Jun 06		NYC IPV
16 Jun 06	Fri	Graduation

APPENDIX B

IMPORTANT PHONE NUMBERS

Naval Staff College (Mon-Fri 0800–1630)	Area Code	(401) 841-2010 (401) 841-2083 DSN 948-2010 DSN 948-2083
Naval Staff College FAX		(401) 841-6321 DSN 948-6321

Naval Message Traffic Address: – via American Embassy to NAVWARCOL NEWPORT RI//1J//

Home Page: www.nwc.navy.mil/nsc **E-mail address:** nsc@nwc.navy.mil

Naval War College Duty Office	Duty Officer	(401) 841-3089
Combined Bachelor Quarters (CBQ)	Front Desk	(401) 841-7900
Family Child Care Center	Naval Station	(401) 841-6225
Naval Station Newport Quarter Deck	Duty Officer	(401) 841-3456 or 3457
Navy Lodge Reservations	Front Desk	(401) 849-4500
Medical Assistance NACC	(Info).....	(401) 841-3771
	NACC Care Plus.…	(401) 841-1200
	Ambulance…….....	911
	Newport Hospital…	(401) 846-6400

ADDITIONAL HELPFUL PHONE NUMBERS

Banks	Navy Federal Credit Union	(401) 847-7062
Hotels	Newport Marriott	(401) 849-1000
	Howard Johnsons Inn	(401) 849-2000
	West Main Lodge	(401) 849-2718
Taxi Cab	Cozy Cab	(401) 846-2500
	Rainbow Cab	(401) 849-8294
Navy Commissary Store		(401) 841-2111
Navy Exchange		(401) 841-1399
State of RI Motor Vehicles Division		(401) 846-5450

APPENDIX C

PRE-DEPARTURE CHECKLIST

The following list is provided for your use in preparing for your trip to Newport.

1. **Contact with U.S. military representative:**
   Have you established initial contact with this officer at the U.S. Embassy in your country for briefings and issue of Invitational Travel Orders?

2. **Passports and Visas**
   a. Do you and dependents have passports that are valid throughout the entire length of your visit?
   b. Are the visas good throughout the visit?
   c. Do you have A-2 status, a Visa stamped: D/S, and Multiple Entry?
   d. If bringing domestic help (nanny or au pair) do they have A-3 status, D/S and multiple entry?

3. **Invitational Travel Orders**
   a. Do you have the original Orders and 3 copies of the ITO?
   b. Have you had the ITOs thoroughly explained to you by the Navy Representative?
   c. Are all blocks filled out properly?
   d. Did you fax a copy of your ITO to the Naval War College: Fax number (401) 841-6321?

4. **NSC Enrollment:** Hace you completed the following and forwarded them to NSC?
   - Student Enrollment Form (See Appendix E.)
   - Base Housing Application (See page 20 and Appendix E.)
   - Elective Enrollment (See page 3.)

5. **Sponsor**
   a. Have you corresponded with your sponsor?
   b. Have you provided your sponsor with your personal desires in regard to housing, automobile, arrival date and time, etc.?

6. **Travel Information**
   a. Have you confirmed travel reservations to Providence, Rhode Island
   b. Is the U.S. Navy Representative aware of your travel itinerary?
   c. Is your sponsor also aware?
   d. Is your arrival arranged so that you will arrive in Newport no later than 26 July?

7. **Personal Shipments**
   a. Have you arranged to have a summer uniform with you?

b. Have you arranged to have winter and formal uniforms sent to Newport? (You will need your Service dress blue jacket equivalent for a photo during your first week in Newport.)

c. Have you arranged shipment of personal goods through a freight forwarder with offices in Boston or New York?

d. Is the freight forwarder licensed to do business as a Customs House Broker?

e. Do you have your Bill-of-Lading for each shipment?

8. Pay: Have you made arrangements to have your pay forwarded to you at the Naval War College?

9. Personal Expenses: Have you brought sufficient funds to cover initial costs upon arrival in Newport?

10. Drivers License: Have you obtained an International Drivers License? (This is strongly recommended but not required.)

11. Mail: Have you made arrangements to have your mail forwarded to Newport?

12. Medical

a. Do you have a thorough understanding of the limits of medical care provided by the U.S. Navy, as contained in your ITOs and as briefed by the Navy representative in your country?

b. Do you have medical coverage for your dependents through your Navy or through an insurance program?

c. Does your ITO authorize all billing to be sent directly to your government?

d. Do you have a medical history of yourself and dependents?

e. Do you have a record of immunizations for yourself and dependents?

f. Are dates of immunizations for your children written on the immunization sheet (month/day/year)?

13. School Enrollment

a. Do you have documentation (for dependents) to support the following?

(1) Child's age
(2) Child's immunization
(3) Child's educational record
(4) Child's medical examination

14. Country References

a. Have you obtained transparencies, photos, posters, etc., of your Navy and country?

15. Guide to American Culture

a. If you have access to the internet, you may want to look at a website called "International Student Guide to the American Culture" at http://web1.deskbook.osd.mil/valhtml/2/2C/2C1/2C15/2C155F01.htm

APPENDIX D
MEDICAL FORMS

RHODE ISLAND PUBLIC SCHOOLS
PHYSICAL EXAMINATION—IMMUNIZATION RECORD

Dear Parent,

Every student entering a public or non-public school in this State for the first time shall have a complete medical history and physical examination done. Physical examinations shall be repeated in grade four and grade seven.

Child's Name_____ Birthdate _____ Sex _____

Address _____ School _____ Grade ____

Doctor's
Name_____ Address _____

THIS SECTION TO BE COMPLETED BY HEALTH PROFESSIONAL

Height _____ Weight _____ B.P. _____ Femoral Pulse _____

Eyes ____ Glasses/Contacts: Yes ____ No ____ Abdomen: Hernia Yes ____ No ____

Ears _____ Orthopedic _____

Nose _____ Scoliosis: Negative _____ Positive _____

Tonsils _____ Nervous System _____

Glands: Cervical _____ Thyroid _____ Skin _____

Heart: Murmurs: Functional_____ Organic_____ None _____

Lungs _____ Speech _____

Serious Illness, Injuries, or Operation: _____

Ability to participate in Physical Education: _____

Allergies: _____

Regular, continuing long term medication: Yes ____ No ____

Name of medication, dosage, frequency _____

IMMUNIZATIONS REQUIRED BY RHODE ISLAND STATE LAW

	Month/Day/Year	Month/Day/Year	Month/Day/Year	Month/Day/Year	Month/Day/Year
DTP/DTaP					
Td					
Polio					XXXXXXXXX
MMR			XXXXXXXXX	XXXXXXXXX	XXXXXXXXX
HIB				XXXXXXXXX	XXXXXXXXX
HepBV				XXXXXXXXX	XXXXXXXXX
Varicella		XXXXXXXXX	XXXXXXXXX	XXXXXXXXX	XXXXXXXXX

Documented Chicken Pox: Date _____

Lead Screening: Date _____ Normal _____ Elevated _____

TB: Date _____ Type _____ mm. Induration _____

Other _____

_____ _____

Signature of Examiner Date

SUMMARY OF RHODE ISLAND IMMUNIZATION REQUIREMENTS AND EXEMPTIONS

2005– 2006 ENTRY REQUIREMENTS					
VACCINE	**School GRADE Level**	**TOTAL # OF DOSES**	**MINIMUM AGE FOR FIRST DOSE**	**MINIMUM INTERVALS (BETWEEN DOSES)**	
DTP/DtaP (Diphtheria, Tetanus, & Pertussis)	**All**	**5 or 4** (4 doses only if 4th dose after age 4)	**6 Weeks**	***Dose #1, 2, 3*** ***Dose #4***	**4 weeks between each dose** **6 months after #3**
Td (Tetanus & Diphtheria)	**All**	**3**	**7 Years**	***Dose #1, 2*** ***Dose #3***	**4 weeks between each dose** **6 months after #2**
POLIO – OPV (Oral Poliovirus)	**All**	**4 or 3** (3 doses only if 3rd dose after age 4)	**6 Weeks**	***Dose #1, 2, 3***	**4 weeks between each dose**
POLIO – OPV (Inactivated Poliovirus)	**All**	**4 or 3** (3 doses only if 3rd dose after age 4)	**6 Weeks**	***Dose #1, 2*** ***Dose #3***	**4 weeks between each dose** **6 months after #2**
MMR (Measles, Mumps, & Rubella)	**All**	**2**	**12 Months** (On or after 1st birthday)	***Dose #1, 2***	**1 month**
Hepatitis B	**K-4, 7-10**	**3**		***Dose #1, 2*** ***Dose #3***	**1 month** **6 months after #2**
Varicella Vaccine (Chicken Pox)	**K-4, 7-10**	(Vaccine or note from Doctor with date of infection)			

EXEMPTIONS	
TYPE	**DEFINITION**
MEDICAL	A licensed physician signs a medical exemption stating the student is exempt from a specific vaccine because of medical reasons in accordance with: • ACIP guidelines, AAP guidelines, or vaccine package insert instructions, or • Laboratory confirmation of disease.
RELIGIOUS	A parent or guardian completes and signs the ***Immunization Exemption Form*** on the grounds of religious beliefs.
TEMPORARY	The administrative head of the school or his/her designee signs a ***Temporary Exemption Form*** indicating that there is evidence of a scheduled appointment with a health care provider for the required immunization(s). This temporary exemption will expire on the date of the scheduled appointment.

District:
Grade:
School:

RHODE ISLAND DEPARTMENT OF HEALTH
IMMUNIZATION EXEMPTION FORM

Student Name:

Address:

Phone:

I. Medical Exemption

The above named child is exempt from receiving the following vaccine(s) due to the medical contraindication listed below. This child's contraindication(s) is in accordance with the Advisory Committee on Immunization Practices (ACIP) guidelines, American Academy of Pediatrics (AAP) guidelines, or vaccine package insert instructions.

☐ DTaP/DTP ☐ DT ☐ Td ☐ Hib ☐ Hepatitis B ☐ IPV ☐ OPV ☐ MMR ☐ Varicella ☐ Other

Permanent Contraindications: (Check where applicable)
- ☐ History of anaphylactic or anaphylactic-like reaction to a prior dose of the vaccine or a vaccine component.
- ☐ Previous encephalopathy within 7 days after DTaP/DTP
- ☐ Undiagnosed progressive neurologic problem after DTaP/DTP
- ☐ Previous history of T≥105 F (40.5 C) within 48 hours after DTaP/DTP.
- ☐ Previous continuous crying lasting 3 or more hours within 48 hours after DTaP/DTP;
- ☐ Previous convulsion within 3 days after immunization after DTaP/DTP.
- ☐ Previous pale or limp episode, or collapse within 48 hours after DTaP/DTP.
- ☐ Other _____

Temporary Contraindications: (Check where applicable)
- ☐ Moderate or severe acute illness with or with out fever.
- ☐ Student is pregnant.
- ☐ Student is immunocomprimised.
- ☐ Blood products or immunoglobulin administered during the past 11 months.
- ☐ Other _____

Expiration date: ___/___/___

Date _____ Physician Signature _____

II. Religious Exemption

I object to having my child receive the required vaccines because of my religious beliefs. I understand that in the event of any vaccine-preventable disease outbreak which may occur in the school, my child would be excluded for the duration of the outbreak, or until the required vaccinations are obtained.

Date _____ Parent/Guardian Signature _____

Date _____ Administrative Head of School or Designee Signature _____

White. School
Yellow. Parent
Pink. RI Department of Health

APPENDIX E
STUDENT FORMS

NAVAL STAFF COLLEGE
Student Enrollment Information

Enrollment Date	*Class Number*	*Country*
I. Student Information		
Last Name		
First Name		
Middle Name		
Nickname		

II. Military Information			
Present Rank			
Date of Present Rank			
Official Name of your country's Navy			
Source of Commission and year			
Military Specialty (Surface Warfare, Aviation, etc.)			
Secondary Specialty or Areas of Additional Experience			
Previous 3 Assignments	***Location***	***Title***	***Dates***
1.			
2.			
3.			

III. Military Service Schools (list military-related professional schools)	
School	***Date of Graduation***
1.	
2.	
3.	

IV. Education (list military academies, universities, US schools)		
Institution	***Date of Graduation***	***Degree***
1.		
2.		
3.		

V. Security Information	
Date of Birth	
Place of Birth	
Passport Number	

VI. Arrival Information	
Date of Arrival	
Flight Information (airport, airline, flight number and time of arrival)	
If you will be arriving by other means, please describe	

VII. Family Members (Complete this section only if your family will be joining you for some or all of the course)		
Spouse's Name (first, last) (Include nickname if applicable)		
Children's Names	***Sex***	***Birthdate***
1.		
2.		
3.		
4.		
Will your family be with you the entire course?		
If not, list dates that spouse and children will reside in Newport.		
Do you desire government housing?		
Do your family members have medical insurance coverage?		

VIII. Other Information	
Military or Naval Attaché Name	
Military or Naval Attaché Phone No.	
Date of National or Independence Celebration	
English Comprehension	

Language Exam date	
Hobbies	
Dietary Restrictions?	

IX. Post-arrival Information (to be completed upon arrival in Newport)	
SSN (ID card number)	
Local Address	
Local Phone number (include CBQ extension)	

Return this form to the Naval Staff College as soon as possible after designation to attend the Naval Staff College.

Mail to: Naval Staff College
686 Cushing Road
Newport, RI 02842
Fax: (401) 841-6321
email: nsc@nwc.navy.mil

Complete circled items only and fax to (401) 841-6321

APPLICATION FOR ASSIGNMENT TO HOUSING

(Before completing form, read Privacy Act Statement and Instructions on reverse)

1. TYPE SERVICE DESIRED *(X one or both)*

✔	a. MILITARY HOUSING		b. HOUSING

SECTION I - APPLICANT INFORMATION

2. NAME OF SPONSOR *(YOUR Last, First, Middle Initial)*	3. PAY GRADE	4. SSN	5. DOD COMPONENT

6. ADDRESS *(Street, City, State, Zip Code)*

7. TELEPHONE NUMBER

a. HOME *(Area Code)*	b. DUTY *(DSN)*

8. STATUS OF APPLICANT *(X one)*

	a. MILITARY MEMBER		c. CIVILIAN
	b. MILITARY SPOUSE		d. FOREIGN NATIONAL

9. MARITAL STATUS

10. I AM SEPARATED FROM MY DEPENDENTS *(X one)*

	a. VOLUNTARILY		b. INVOLUNTARILY

11. I REQUEST HOUSING FOR *(X one)*

	a. SELF ONLY		b. SELF AND DEPENDENTS

12. INSTALLATION/ORGANIZATION TRANSFERRED FROM

13. INSTALLATION/ORGANIZATION TRANSFERRED TO

SECTION II - MILITARY CAREER INFORMATION *(Civilians skip to Item 15.)*

14. DATES *(Enter in YYMMDD order)*	MILITARY APPLICANT	MILITARY SPOUSE
a. EFFECTIVE RANK/RATE DATE		
b. ACTIVE DUTY SERVICE COMPUTATION		
c. TIME REMAINING ON ACTIVE DUTY		
d. EFFECTIVE CHANGE IN DUTY STATION		
e. REPORT DATE		
f. ESTIMATED FAMILY ARRIVAL DATE		

SECTION III - DEPENDENT DATA

15. DEPENDENTS RESIDING WITH ME *(If more space is needed, continue on plain paper.)*

a. NAME *(Last, First, Middle Initial)*	b. DATE OF BIRTH *(YYMMDD)*	c. SEX	d. RELATIONSHIP	e. REMARKS *(Handicap, health problems, expected additions to family, etc.)*

SECTION IV - HOUSING DATA

16. COMMUNITY HOUSING DESIRED *(X as applicable)*

	a. PURCHASE HOUSE		d. RENT HOUSE		g. RENT MOBILE HOME SPACE		j. ROOM AND BOARD
	b. PURCHASE CONDOMINIUM		e. RENT APARTMENT		h. SHARE		k. SUBLET
	c. PURCHASE MOBILE HOME		f. RENT MOBILE HOME		i. RENT ROOM		l. TRANSIENT

17. AMENITIES DESIRED *(X as applicable. Write number in d. and e.)*

	a. FURNISHED		e. NO. BATHS
	b. UNFURNISHED		f. PETS *(Allowed)*
	c. AIR CONDITIONING		g. OTHER *(Explain)*
	d. NO. BEDROOMS		

18. DATE HOUSING NEEDED *(YYMMDD)*

19. PRICE RANGE *(Community Housing)*

20. LOCATION PREFERENCE *(Community Housing)*

21. REMARKS

**Pets: Please list type (dog or cat) and number of each_____

22. SIGNATURE OF APPLICANT

23. DATE SUBMITTED *(YYMMDD)*

SECTION V - DISPOSITION *(To be completed by the Housing Office.)*

24. MILITARY HOUSING

a. APPLICATION RECEIVED *(YYMMDD and time)*	b. APPLICATION EFFECTIVE *(YYMMDD)*	c. DD FORM 1747 PROVIDED *(YYMMDD)*	d. HOUSING AVAILABILITY *(Boxes indicated on DD Form 1747)*
e. APPLICANT PLACED ON WAITING LIST	f. EFFECTIVE PLACEMENT *(YYMMDD)*	g. BEDROOMS REQUIRED	h. DATE UNIT ASSIGNED *(YYMMDD)*

SECTION VI - HOUSING REFERRAL CERTIFICATE

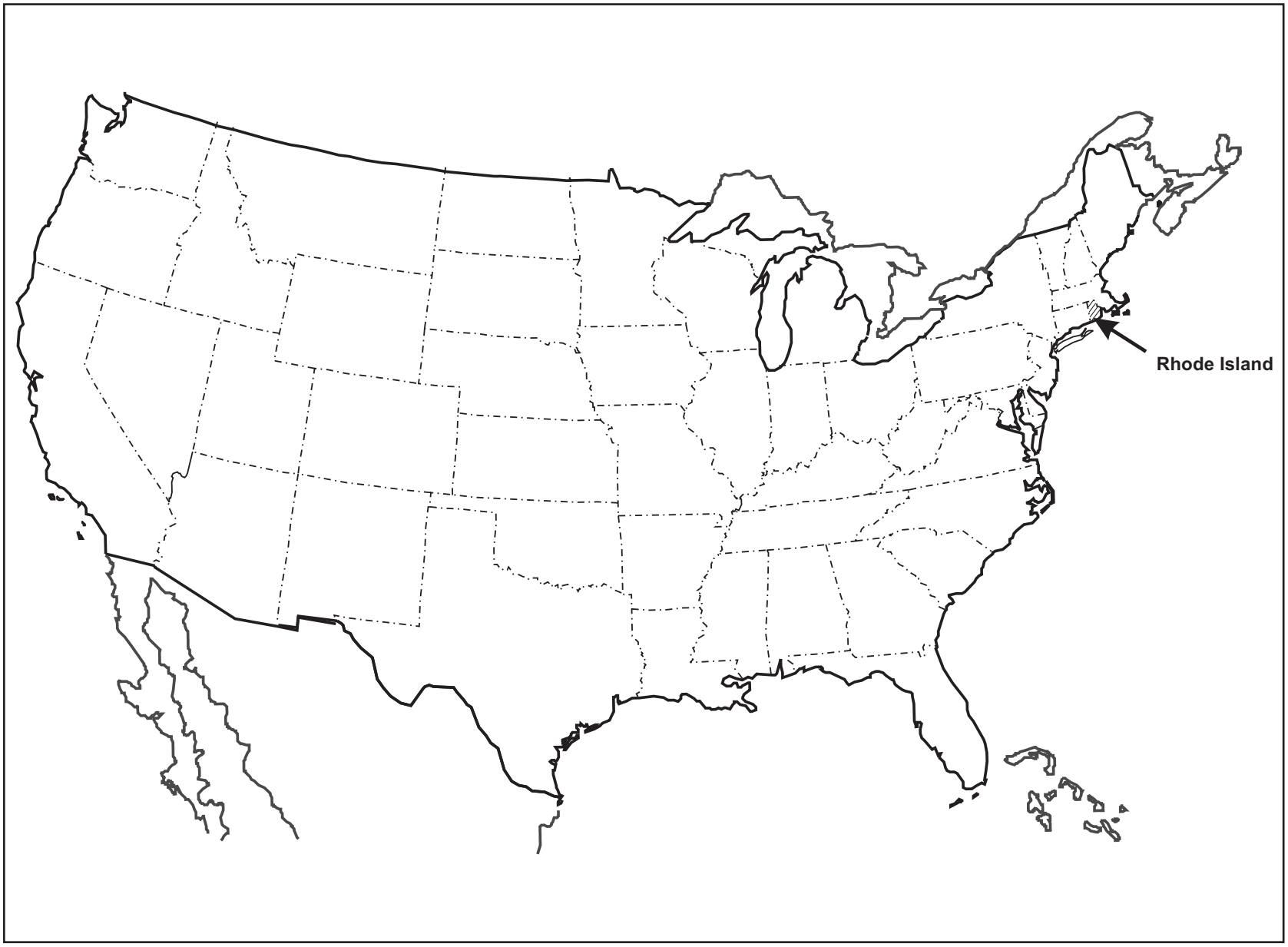
On this date I have received a listing of the housing restrictions approved by the Installation Commander, and I will not reside in any property on the restricted list. I have been briefed on (1) the services provided by the Housing Office, (2) the DoD program on equal opportunity for military personnel in off-base housing, and (3) nondiscrimination based on physical or mental handicaps.

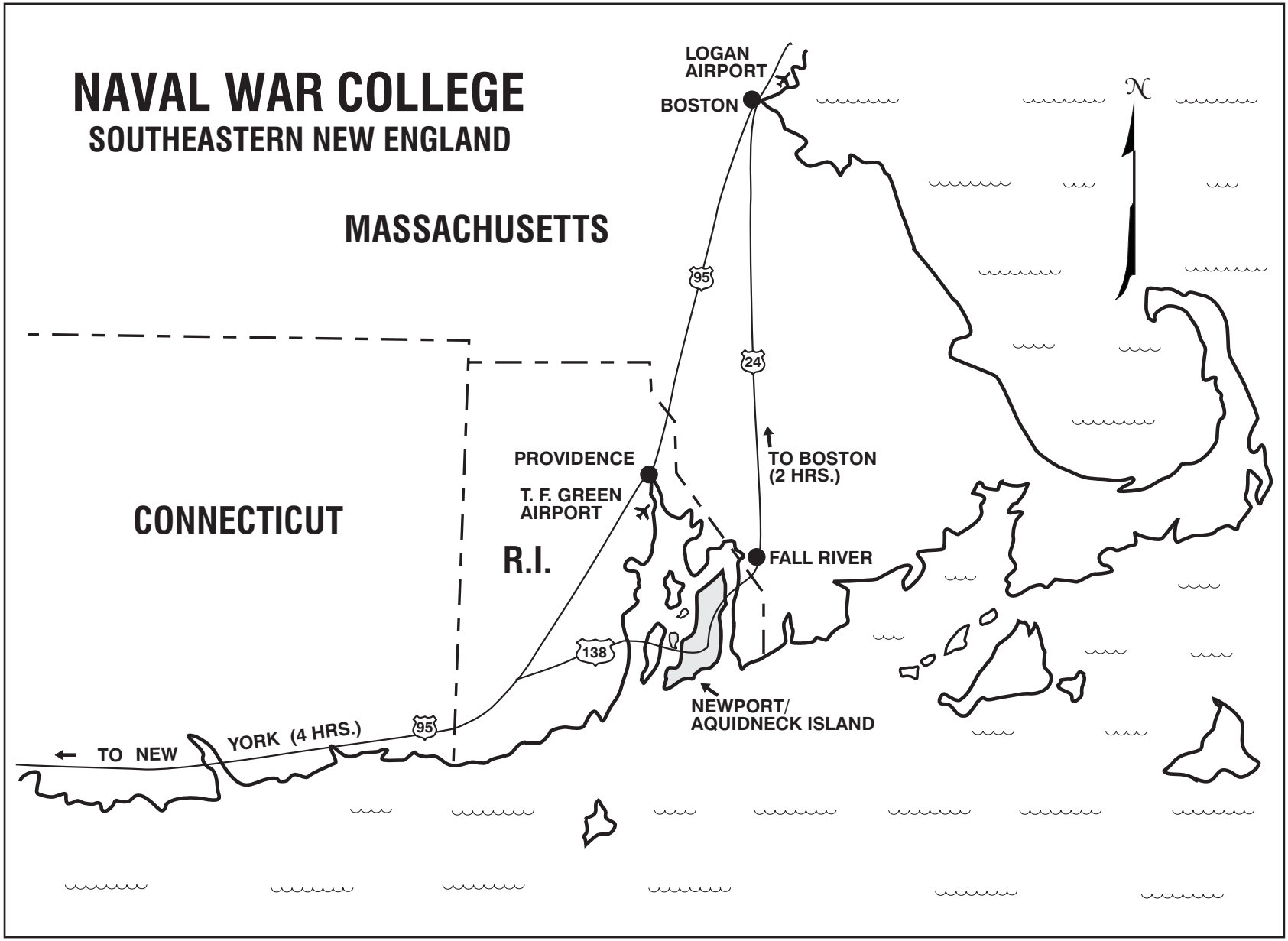
In addition, if any facility refuses to rent or sell to me or I have reason to believe I am being discriminated against, I will promptly notify the Housing Office.

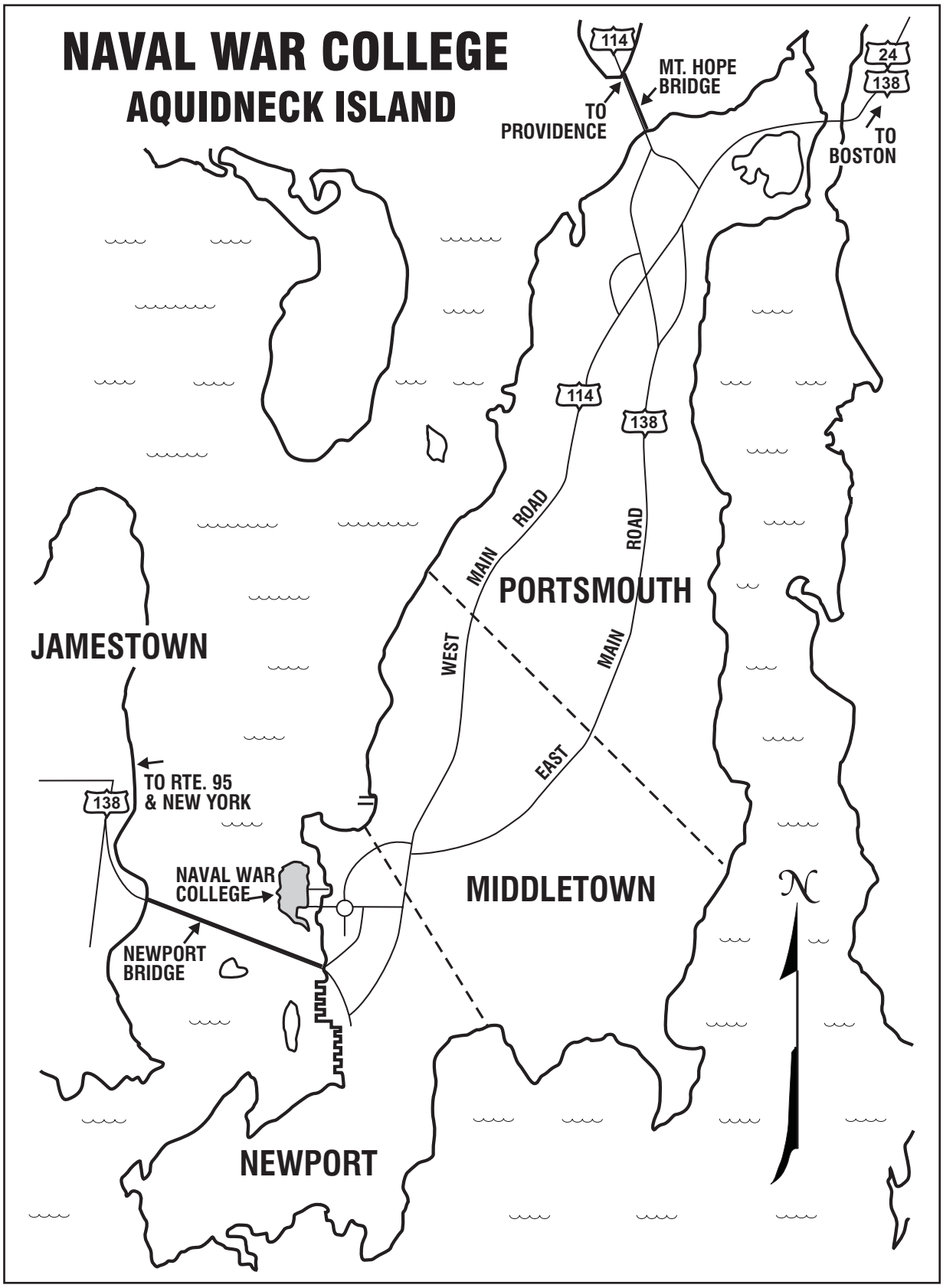
25. SIGNATURE OF APPLICANT

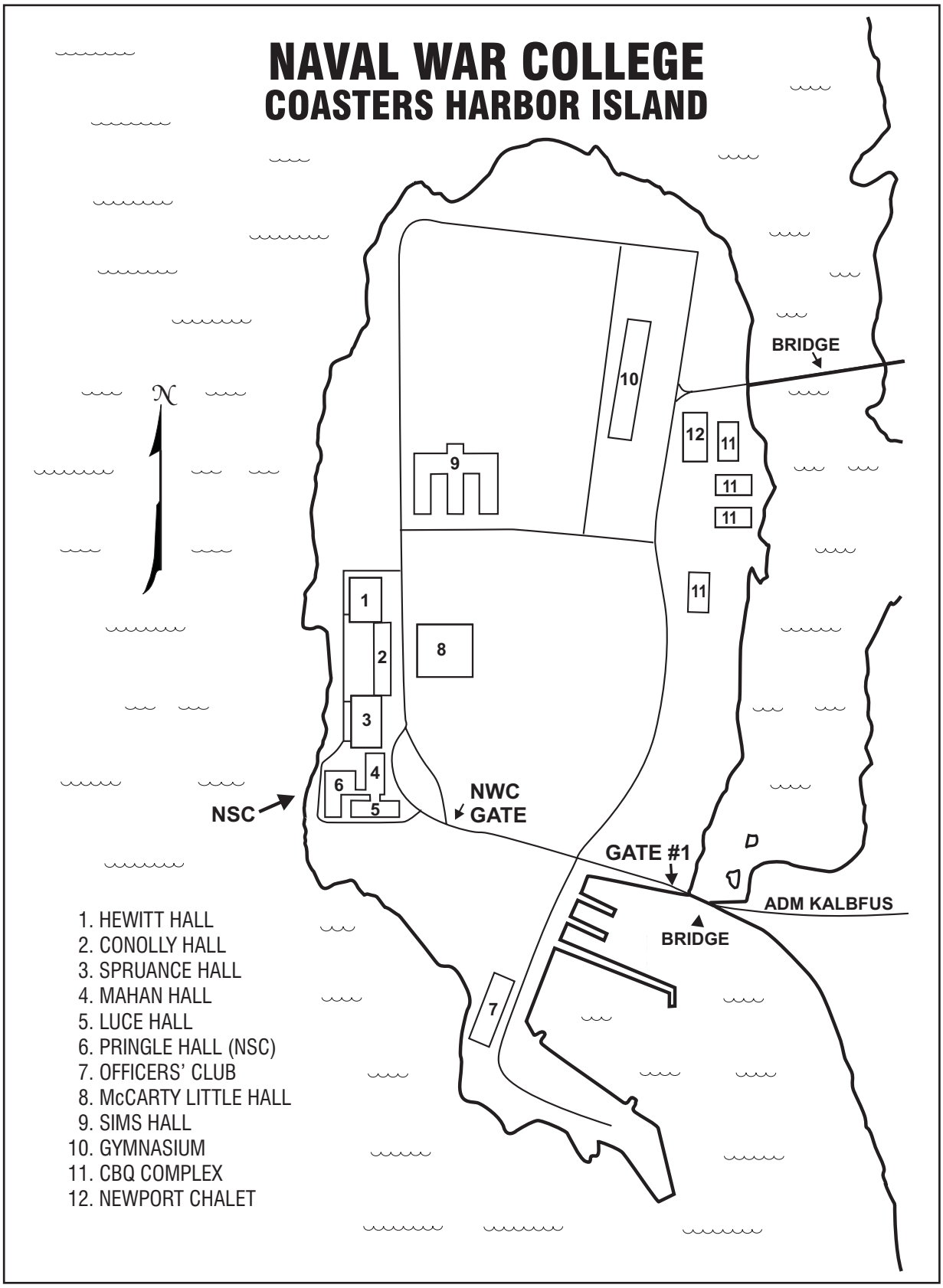
26. DATE SIGNED *(YYMMDD)*

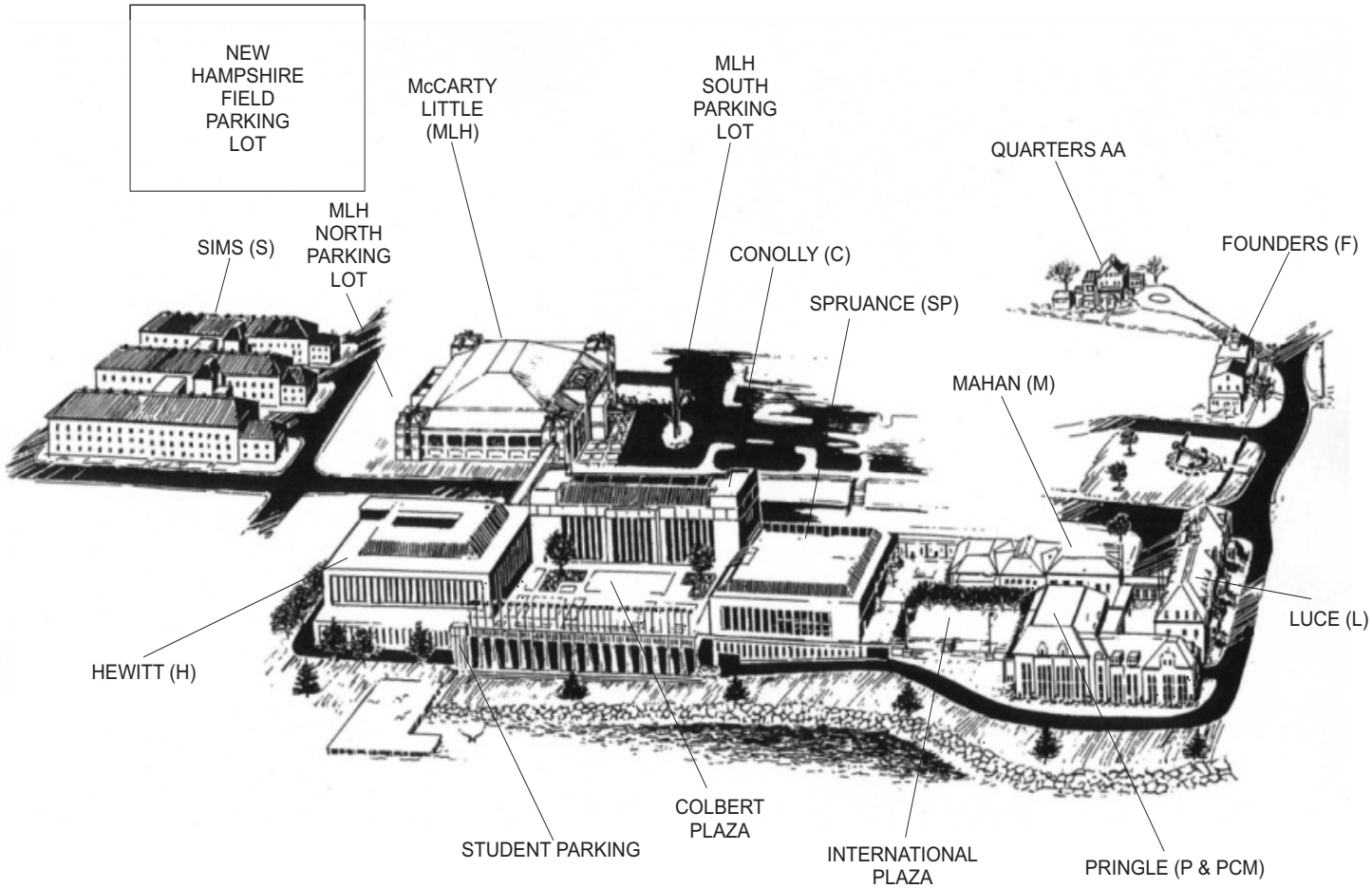
APPENDIX F
MAPS


Rhode Island


NAVAL WAR COLLEGE
SOUTHEASTERN NEW ENGLAND
MASSACHUSETTS
CONNECTICUT
R.I.
LOGAN AIRPORT
BOSTON
95
24
TO BOSTON (2 HRS.)
PROVIDENCE
T. F. GREEN AIRPORT
FALL RIVER
138
NEWPORT/ AQUIDNECK ISLAND
95
TO NEW YORK (4 HRS.)
N


NAVAL WAR COLLEGE
AQUIDNECK ISLAND
114
MT. HOPE BRIDGE
TO PROVIDENCE
24
138
TO BOSTON
114
138
WEST MAIN ROAD
MAIN ROAD
PORTSMOUTH
JAMESTOWN
EAST
TO RTE. 95 & NEW YORK
138
NAVAL WAR COLLEGE
MIDDLETOWN
NEWPORT BRIDGE
NEWPORT
N


NAVAL WAR COLLEGE
COASTERS HARBOR ISLAND
N
BRIDGE
10
12
11
11
11
9
11
1
2
8
3
4
6
5
NSC
NWC
GATE
GATE #1
ADM KALBFUS
BRIDGE
7
1. HEWITT HALL
2. CONOLLY HALL
3. SPRUANCE HALL
4. MAHAN HALL
5. LUCE HALL
6. PRINGLE HALL (NSC)
7. OFFICERS' CLUB
8. McCARTY LITTLE HALL
9. SIMS HALL
10. GYMNASIUM
11. CBQ COMPLEX
12. NEWPORT CHALET



SIMS (S)
- NWDC
- Strategic Studies Group
- NWC Intel (SSO)
- Tech Pubs

McCARTY LITTLE (MLH)
- War Gaming Department
- 1st ONI Det
- 2nd Coffee Mess
- 3rd OLP
  - CNWS
  - DSD
  - NAVTRAMETOC Department
  - IRD SYS Admin

HEWITT (H)
- 1st Library
  - Dean of Students
  - Barber
  - Cafe
  - Computer Lab
  - Bookstore
- 2nd CNW Study Area
  - Seminar Rooms
  - Computer Room
  - Copying Machines
- 3rd CNC&S Study Area
  - Seminar Rooms
  - Copying Machine
- Lower levels
- L2 Classified Pubs
  - Library
  - Computer Svs. Pers.
  - Facility Maintenance
- P Student Parking

CONOLLY (C)
- 1st Admin Offices
  - Dentist / Doctor
  - SJA
  - NFCU-ATM
  - Public Affairs Office
  - Reserve Affairs Office
  - HRO / EEO
- 2nd Executive Offices
- 3rd NSDM Faculty Seminar Rooms
- 4th Ops Faculty
  - S&P Faculty
  - Seminar Rooms
- Lower Levels
- C-P2 Mailboxes
  - Printing & Distribution
  - Staff Parking
  - Copying Machine
  - ATT Calling Card Phones
  - Top Secret / Classified
  - Material Control
  - Copyright

SPRUANCE (SP)
- 1st Auditorium
  - AVA Department
  - MIL Enlisted Admin
- 2nd Advisors:
  - USA / USAF
  - USMC / USCG
  - State Department
  - Electives Office

PRINGLE (P&PCM)
- 1st Auditorium
  - **Naval Staff College**
  - Photo Lab
- 2nd Naval Command College
  - IRD / KMMS
- 3rd Graphic Arts

MAHAN (M)
- Advanced Research
- Rotunda
- Conference Center
- Archives
- IRD / KMMS Supplies
- Procurement

LUCE (L)
- 1st College of Distance Education
  - NWC Foundation
- 2nd Naval Command College
- 3rd Finance
- Basement
  - Aerobic Fitness Center

FOUNDERS (F)
- 1st Naval War College Museum
- 2nd NWC Press
- 3rd Maritime History Department